Red Flags

You can record Red Flags via SafeCare against each census period. This may not be applicable to all organisations dependent on how you record your red flags. This may be being recorded off system via Datix or another system/process. However if you do choose to record red flags via SafeCare this can be done via the summary screen.

When you're on the appropriate unit and census period click on 'Add Red Flag'

ALLOCATE

Red Flags Cont'd.

When you click on 'Add Red Flag' you will be taken to the below screen. The unit and shift will be prepopulated dependent on which census period you are entering the red flag against. The default state will also be open.

You can also add any comments to the red flag if required, then click 'Create'

You'll also need to assign an owner to the Red Flag – someone to follow it through to resolution. You should have an internal escalation process for this.
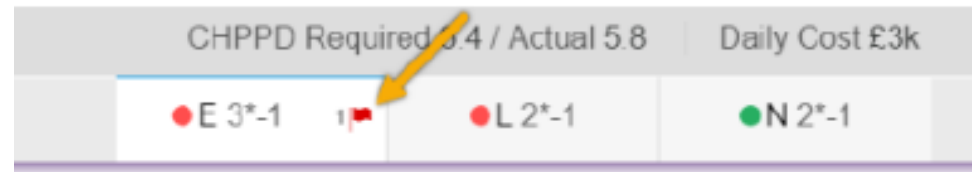
You'll need to select a 'Flag Type' – this is a pre-determined list that is configured in HealthRoster

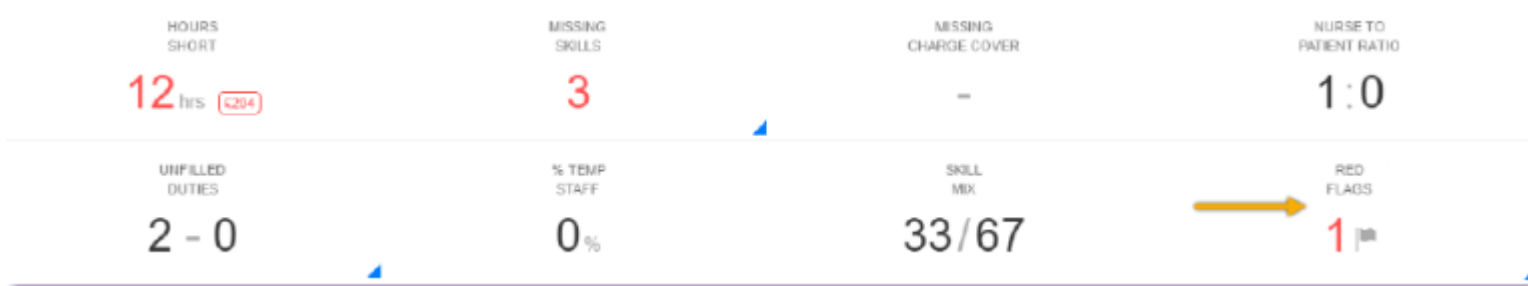ALLOCATE

Red Flags Cont'd.

Once a Red Flag is created it will then appear as a flag symbol at various points on the summary screen

As a flag on the weather view

It will also appear at the top of the unit information, next to the time period it has been logged against

To view the red flag information, click on the red flag and it will take you to the red flag events panel

Red Flags Cont'd

This is the Sunburst view for Red Flags. This is RAG rated.

- Red requires attention – there is an open Red Flag
- Green – there are no Red Flags

You can change the time period, but it will default to fit the time of day accessing

This gives a count of the units and their RAG status

If you click on the unit it will take you to the summary screen for you to then make the appropriate action

ALLOCATE

Red Flags Cont'd

For more information around managing Red Flags and further reporting please refer to the below QRG's

SafeCare - Manage Red Flags

SafeCare - Red Flag Reports

ALLOCATE